

A Cut Above

Data Entry

Staffing

Costs

Invoice

Chart

Name of Client

Date of event

Enter data into shaded areas

Fixed Costs	\$2,000
Variable cost (per consultation)	\$5
Mark up	50%

Staff Member	Hours Worked	No. of Consultations
Helen Troy	12	14
Terry Quinn	5	20
Renee Fogarty	5	13

Menu

Total Consultations 47

Available Staff

Anne Lueng
Carl Masters
Harvey Wall
Helen Troy
Nerida Beale
Renee Fogarty
Terry Quinn

Staffing Details

Staff Member	Hourly Rate (\$)	Comm Rate (%)	Hours worked	No Cons	Gross Wage	Tax Payable	Net Wage	Super Payable	Total Labour Costs
Helen Troy	18.00	3.00	12	14	223.56	45.83	177.73	20.12	243.68
Terry Quinn	22.00	4.00	5	20	127.60	19.78	107.82	11.48	139.08
Renee Fogarty	25.00	5.00	5	13	141.25	24.01	117.24	12.71	153.96
Totals				47	492.41	89.62	402.79	44.32	536.73

Cost Breakdown

Client name
Date of Event

Number of Consultations 47

Total Costs
Fixed Costs 2,000.00
Variable Costs 235.00
Labour 536.73

Total Costs 2,771.73

Markup 1,385.86

Total Charge to Client 4,157.59

Cost per consultation 88.46



Client name
Date of Event

Number of Consultations 47
Cost per consultation 88.46

Total Cost 4,157.59

GST 415.76

Amount Due 4,573.35

Menu

Breakdown of Costs for VRC - 2 November 2015

